



# THE VOICE OF ADULT BASIC EDUCATION NATIONWIDE

## **COABE Journal**

Published Jointly by the  
Commission on Adult Basic Education (COABE) and Western Kentucky University

### **Resource Review Guidelines**

#### **SAVINGS**

Conference discount  
Journal discount  
VIP vendor discounts  
Office product discounts  
Group membership options  
NIFL scholarship  
Awards/incentive grants

#### **ADVOCACY**

COABE Contact network  
Public policy alerts  
Call to action

#### **CONNECTEDNESS**

Regional discussion list  
Association discussion list  
Online repository  
Employment bulletin board

#### **CONTACT**

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[WWW.COABE.ORG](http://WWW.COABE.ORG)



#### **Types of Material Reviewed**

The types of material reviewed by the *COABE Journal* include, but are not limited to, the following:

- books
- discussion list archives
- journal articles
- online courses
- podcast archives
- research reports
- software
- video games
- videos and films
- Web sites and webinars
- wikis

All resources must have a clear connection to adult basic education and literacy. Preference will be shown for resources that are recently published, regularly updated, or archived, as appropriate, to enhance accessibility.

Only resources that make a contribution to the field will be reviewed. To enhance objectivity, reviewers should not have a personal or financial stake in the success of the resource.

#### **Writing the Review**

A resource review should consist of three components: (a) an overview of the resource, (b) a critical evaluation of the resource, and (c) a recommendation.

#### **Overview**

The overview should briefly describe:

- purpose of the resource
- objectives of the resource
- scope of the resource
- intended audience of the resource
- author's perspective/point of view
- general content of the resource

This section of the resource review should be kept to a minimum.



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#### Evaluation

This section should be the focal point of the review. The reviewer should consider the following questions in evaluating the resource:

- How successful is the resource in accomplishing its stated purposes or goals?
- Are the major themes or arguments in the resource well articulated, fully developed, and adequately supported?
- How does the author's treatment of the subject matter compare with other well-known treatments of the same subject?
- Does the resource resonate with the reviewer's experiences?
- Is the resource well organized and clearly presented?
- Is the resource presented in an appropriate style for its intended audience?

#### Recommendations

The review should conclude with suggestions for the appropriate audience for the resource. The following issues might be addressed in this component: Who might wish to use this resource and why? What value might the resource have for the recommended audience? What contribution does the resource make to theory, research, or practice in adult basic education and literacy?

The actual organization of the resource review can be determined by the reviewer. For example, the resource's content, evaluation, and review recommendations might be treated separately or they might be interwoven throughout the narrative. However, it is essential that each of the above areas be addressed. It is also important that authors *not* focus on extraneous or peripheral concerns, minor points, or technical errors.

#### Manuscript Specifications

1. Reviews of single resources should not exceed 1,000 words in length. Reviews of two or more resources should be no more than 2,500 words.
2. Reviews should follow the guidelines outlined in the current edition of the *Publication Manual of the American Psychological Association*.
3. The top of each review should include author, title, format, publisher, place, date (or URL and retrieved date), number of pages (if printed material), and price. For Web sites, indicate whether registration is required and, if so, the price. For media formats developed in the future, provide enough information for an average reader to locate and sample the resource.
4. At the end of the review, the author should show his or her name and institutional affiliation as it will appear when the review is published.

#### Submission of Reviews

Resource reviewers should send their manuscripts to the review editor's e-mail address (see below). The review file should be typed in MS Word. All resource reviews should be submitted to: Daphne Greenberg, Resource Review Editor, [dgreenberg@gsu.edu](mailto:dgreenberg@gsu.edu)