



COABE Election Process For Position on the Board of Directors

1. Individual's name is placed into the nomination process by forwarding a resume, short bio (100 words or less) and completed Recommendation Form to the administrative office. Completed Recommendations Forms are received at the administrative office no later than January 8, 2010.
2. The Nominations Committee, chaired by the Past President, reviews all nominations and prepares a slate by January 23, 2010.
3. The slate is presented to the membership for a vote via a ballot, which is emailed to the membership by February 2, 2010
4. Ballots are received at the administrative office no later than February 13, 2010.
5. Elected individual are notified by the Chair of the Nominations Committee by March 1, 2010 and are invited to attend the spring COABE Conference for induction.
6. New Board Members are sworn in at COABE's annual conference.
7. Board members officially begin the term of office on July 1, 2010.

COABE, PO Box 620, Syracuse, NY 13206